

## Streamline Voluntary Conversion Plan

**Objective:** It is the goal of the Housing Authority of San Angelo to close out the Public Housing Program (Section 9) currently operated by the HASA by implementing Section 22 of the United States Housing Act of 1937, Streamlined Voluntary Conversion via 24 CFR 972, subpart B. There are no plans for demolition of any of the units, the goal is to convert these units to the Housing Choice Voucher program and continue to provide Affordable Housing. The Housing Authority of San Angelo has outlined the plan below to outline the objective, goal and future use of the property all dependent upon Housing and Urban Developments approval.

### **Introduction and Property Description:**

The Housing Authority of San Angelo (HASA) is coded as TX470 by Housing and Urban Development. HASA oversees 174 units of public housing and administers 836 Housing Choice Vouchers (HCV). In order to secure and receive federal funding to operate the public housing program known as Alta Loma/Rio Vista the Housing Authority of San Angelo executes an Annual Contributions Contract (ACC) with the Department of Housing and Urban Development (HUD) annually. Pursuant to the ACC, the HASA has a duty to ensure compliance with HUD to fulfill our mission as defined in the ACC.

The public housing program includes four developments (01,02,03 and 08) two general occupancy locations and two elderly specific sites, and 24 scattered sites. These 174 units are one, two, three and four bedrooms with square footage ranging between 589 and 1,960. We have included a site map and development listed for all of our developments.

Alta Loma & Rio Vista	60 Units
(Junius/Julian)	Elderly Occupancy
Paisano	60 Units
	General Occupancy
El Presidente	30 Units
	General Occupancy
Scatter Sites	24 Units
	General Occupancy



Paisano: 17.298 Acres of original 34.31-acre tract cut of Geo. Rodi Survey No. 324, comprised of 16.456 Acres, Lots 1&2 (0.467 Ac.), Block 1 And Lot 10 (0.375 Ac.), Block 2 of Carley Addition, Section One, San Angelo, Tom Green County, Texas.



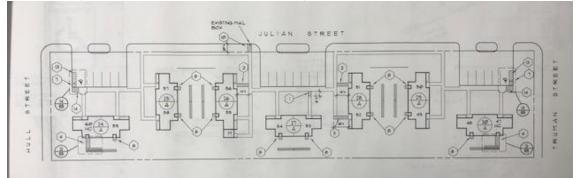
Address	Street	Project	Unit #	Bedrooms
2113	N. Poe	1	01	2
2117	N. Poe	1	02	3
2121	N. Poe	1	03	4
1301	E. 22nd	1	04	2
1305	E. 22nd	1	05	1
1309	Paisano	1	06	4
1313	Paisano	1	07	3
1317	Paisano	1	08	4
1321	Paisano	1	09	3
1325	Paisano	1	10	4
1329	E. 22nd	1	11	2
1333	E. 22nd	1	12	3
1337	E. 22nd	1	13	3
2300	Carley	1	14	4
2304	Carley	1	15	2
2308	Carley	1	16	3
2312	Carley	1	17	2
2316	Carley	1	18	3
2320	Carley	1	19	2
2201	Carley	1	20	4
2205	Carley	1	21	3
2209	Carley	1	22	3



2213	Carley	1	23	2
2301	Carley	1	24	1
2305	Carley	1	25	2
2309	Carley	1	26	3
2313	Carley	1	27	2
2317	Carley	1	28	3
2200	Senisa	1	29	2
2204	Senisa	1	30	2
2208	Senisa	1	31	2
2212	Senisa	1	32	2
2216	Senisa	1	33	3
2300	Senisa	1	34	2
2304	Senisa	1	35	1
2308	Senisa	1	36	2
2312	Senisa	1	37	3
2316	Senisa	1	38	3
2320	Senisa	1	39	2
2201	Senisa	1	40	3
2205	Senisa	1	41	2
2209	Senisa	1	42	3
2213	Senisa	1	43	2
2217	Senisa	1	44	1
2221	Senisa	1	45	2
2301	Senisa	1	46	3
2305	Senisa	1	47	3
2309	Senisa	1	48	2
2313	Senisa	1	49	1
2317	Senisa	1	50	2
2321	Senisa	1	51	3
1300	E. 24th	1	52	3
1304	E. 24th	1	53	3
1308	E. 24th	1	54	2
1312	E.24th	1	55	3
1316	E. 24th	1	56	2
1320	E. 24th	1	57	3
1324	E. 24th	1	58	2
1328	E. 24th	1	59	1
1332	E. 24th	1	60	2



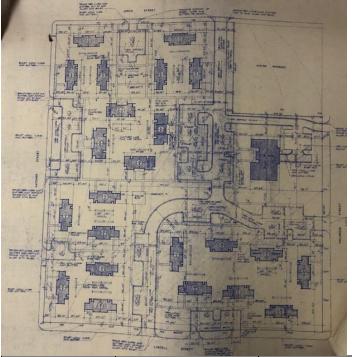
#### Julian: Blk: 2, Subdivision: ARROYO ROJO ADDITION, ALL OF BLOCK 2



Address	Street	Project	Unit #	Bedrooms
721	Julian	2	61	1
721	Julian	2	62	1
721	Julian	2	63	1
721	Julian	2	64	1
721	Julian	2	65	1
721	721 Julian		66	1
721	Julian	2	67	1
721	Julian	2	68	1
721	Julian	2	69	1
721	Julian	2	70	1
721	Julian	2	71	1
721	Julian	2	72	1
721	Julian	2	73	1
721	Julian	2	74	1







Address	Street	Project	Unit #	Bedrooms
2621	Junius	2	75	1
2621	Junius	2	76	1
2621	Junius	2	77	1
2621	Junius	2	78	1
2621	Junius	2	79	1
2621	Junius	2	80	1
2621	Junius	2	81	1
2621	Junius	2	82	1
2621	Junius	2	83	1
2621	Junius	2	84	1
2621	Junius	2	85	1
2621	Junius	2	86	1
2621	Junius	2	87	1
2621	Junius	2	88	2
2621	Junius	2	89	2
2621	Junius	2	90	1
2621	Junius	2	91	2
2621	Junius	2	92	2
2621	Junius	2	93	2
2621	Junius	2	94	2
2621	Junius	2	95	1
2621	Junius	2	96	1
2621	Junius	2	97	1
2621	Junius	2	98	1
2621	Junius	2	99	1
2621	Junius	2	100	1
2621	Junius	2	101	1
2621	Junius	2	102	1



2621	Junius	2	103	1
2621	Junius	2	104	1
2621	Junius	2	105	1
2621	Junius	2	106	1
2621	Junius	2	107	1
2621	Junius	2	108	1
2621	Junius	2	109	1
2621	Junius	2	110	1
2621	Junius	2	111	1
2621	Junius	2	112	1
2621	Junius	2	113	1
2621	Junius	2	114	1
2621	Junius	2	115	1
2621	Junius	2	116	1
2621	Junius	2	117	1
2621	Junius	2	118	1
2621	Junius	2	119	1
2621	Junius	2	120	1

Presidente: 9.158 Acres of land comprised of 9.089 acres being all of Holton's Subdivision of Teague addition and 0.069 acre out of Artesia Heights addition to the City of San Angelo, Tom Green County, Texas.

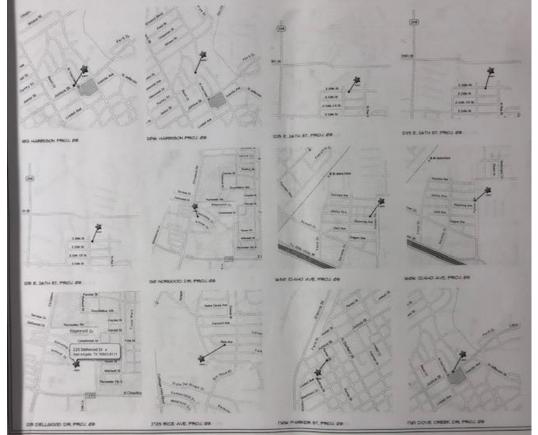


Address	Street	Project	Unit #	Bedrooms
639	E. 34th	3	121	4
631	E. 34th	3	122	3
615	E. 34th	3	123	4
2921	JFK	3	124	3
2917	JFK	3	125	3
2922	JFK	3	126	3
2918	JFK	3	127	3
2914	JFK	3	128	3
2910	JFK	3	129	3
2913	JFK	3	130	3
2909	JFK	3	131	3
2905	JFK	3	132	4
2901	JFK	3	133	3



2906	JFK	3	134	4
936	LBJ	3	135	3
940	LBJ	3	136	3
944	LBJ	3	137	3
2901	Blum	3	138	4
2909	Blum	3	139	3
2913	Blum	3	140	3
2917	Blum	3	141	3
610	E. 28th	3	142	3
614	E. 28th	3	143	3
2801	Blum	3	144	3
2821	Blum	3	145	4
943	LBJ	3	146	3
939	LBJ	3	147	3
935	LBJ	3	148	3
931	LBJ	3	149	3
510	E. 28th	3	150	3

Scattered Sites: Legal Descriptions Attached Separately as Units are Scattered.





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Address	Street	Project	not en	Bedrooms	Acreage	Legal Description
2712	Southwestern	8	151	3	0.187	Lot: 16, Blk: 24, Subdivision: COLLEGE HILLS ADDITION, SEC
						Lot: 9, Blk: B, Subdivision:
1239	E. 26th	8	152	3	0.152	BRADFORD ANNEX Lot: 27 SEC 2, Blk: 8, Subdivision:
1650	Idaho	8	153	3	0.164	CAPITOL HEIGHTS ADDITION
2016	N. Harrison	8	154	3	0.400	Lot: 3 SEC 4, Blk: 15, Subdivision: RIVER PARK ADDITION

						Lot: 16, Blk: 24, Subdivision:
2712	Southwestern	8	151	3	0.187	COLLEGE HILLS ADDITION, SEC 4
						Lot: 9, Blk: B, Subdivision:
1239	E. 26th	8	152	3	0.152	BRADFORD ANNEX
						Lot: 27 SEC 2, Blk: 8, Subdivision:
1650	Idaho	8	153	3	0.164	CAPITOL HEIGHTS ADDITION
						Lot: 3 SEC 4, Blk: 15, Subdivision:
2016	N. Harrison	8	154	3	0.400	RIVER PARK ADDITION
						Lot: 18 SEC 10, Blk: 48, Subdivision:
3220	Oxford	8	155	3	0.161	COLLEGE HILLS ADDITION
						Lot: 3 SEC 1-B, Blk: 1, Subdivision:
1701	Dove Creek	8	156	3	0.254	RIVER PARK ADDITION
						Lot: 5 SEC 1, Blk: 5, Subdivision:
1726	Kansas	8	157	3	0.152	CAPITOL HEIGHTS ADDITION
1215	E. 26th	8	158	3	0.152	Lot: 4, Blk: B, Subdivision: BRADFORD ANNEX
						Lot: 16 SEC 2, Blk: 7, Subdivision:
228	Twin Oaks	8	159	3	0.202	WESTGATE PARK ADDITION
						Lot: 19, Blk: 2, Subdivision:
130	Norwood	8	160	3	0.196	METCALFE HEIGHTS ADDITION
						Lot: 2 SEC 2, Blk: 9, Subdivision:
1813	N. Harrison	8	161	4	0.198	RIVER PARK ADDITION
						Lot: 8, Blk: 12, Subdivision:
1706	Parker	8	162	3	0.161	ALTA LOMA ADDITION
						Lot: 4 SEC 1, Blk: 4, Subdivision:
3801	Robin Hood	8	163	4	0.159	SHERWOOD TERRACE ADDITION
1225	E. 26th	8	164	3	0.152	Lot: 6, Blk: B, Subdivision: BRADFORD ANNEX
						Lot: 4 EXC S1 SEC 3, Blk: 3, Subdivision:
3665	Old Post Cir.	8	165	3	0.218	COLLEGE HILLS WEST ADDN
						Lot: 2 SEC 33, Blk: 96, Subdivision:
3937	High Meadow	8	166	3	0.177	COLLEGE HILLS SOUTH ADDN
3845	Butterfield	8	167	4	0.169	Lot: 4 SEC 6, Blk: 9, Subdivision:



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2739	Rice	8	174	3	0.198	Lot: 10, Blk: 31, Subdivision: COLLEGE HILLS ADDITION, SEC 3
2613	Yale	8	173	3	0.203	Lot: 39 SEC 2, Blk: 14, Subdivision: COLLEGE HILLS ADDITION
1201	Woodruff	8	172	4	0.551	Lot: 1 & 2, Blk: K, Subdivision: BELAIRE S/D
1331	Richard	8	171	3	0.304	Lot: 1 & 2, Blk: 3, Subdivision: NANSUE ANNEX
1721	Parkview	8	170	3	0.159	Lot: 8 SEC 1, Blk: 3, Subdivision: CAPITOL HEIGHTS ADDITION
1606	Idaho	8	169	3	0.167	Lot: 16 SEC 2, Blk: 8, Subdivision: CAPITOL HEIGHTS ADDITION
225	Dellwood	8	168	3	0.215	Lot: 5, Blk: 5, Subdivision: METCALFE HEIGHTS ADDITION
						COLLEGE HILLS WEST ADDN

The Housing Authority established a non-profit in 2016 to further the mission of providing additional Affordable Housing in San Angelo. The small non-profit is known as Forest Park Community (FPC). Forest Park currently owns 5 duplexes and two single family homes. There is no federal funding tied to the current FPC homes. Under this plan the HASA will sell the Public Housing units to FPC for a minimal amount, far below the Fair Market Value.

# **PHA Plan Update:**

The HASA has amended its PHA Annual plan to include Voluntary Conversion for all inhabited public housing units in the public housing program. The amendment to this plan was published on HASA's website and a Public hearing was held on October 22, 20019 and on April 23,2020. Proper notice of both of these Public meetings were posted on line and in the local newspaper with six postings over a 45day period. The Mayor of San Angelo was also made aware of the amendments and signed the HUD 50077 to certify the revised PHA plan is consistent with the consolidated plan. An additional letter of support will also be added to this application.

### Impact Analysis of the Voluntary Conversion:

The HASA has determined that Streamline Voluntary Conversion (SVC) is the appropriate option for future growth of our Authority and Affordable Housing in our community. The SVC process will allow the HASA to move from administering three separate programs (Public and Indian Housing Program, Housing Choice Voucher program and Public Housing Capital Fund Program) to a single HCV program. This conversion will serve to reduce the administrative burden. HASA will no longer be required to meet two of the three separate program guidelines. The conversion will also simplify the funding of these units. The HASA reported a total tenant revenue of \$448,931 for the Fiscal Year End (FYE) of September 30,2019. HASA was awarded \$355,361 in Operating Subsidy for 2019, and \$284,547.00 in Capital Fund Program grant for the Federal Fiscal Year (FFY)2019. Those funds combined are \$1,088,839.00.

However, in order to access these funds, the administrative staff must go through a process which requires an extensive amount of time and effort in comparison to the Housing Assistance Payments (HAP) and Administrative Fee (AF) funding process. However, the administrative burden to acquire the necessary funding for these units would be reduced significantly if these units where converted to the HCV program.

The conversion will also serve the residents of HASA's with more option in terms of an additional 174 units added to the housing choices for the HCV program. The residents of the public housing



development would also have more options in terms of housing choices and location under the SVC.

The units in HASA's public housing program have various construction dates and capital needs to remain as safe and sanitary affordable housing stock. None of these units would be considered for any type of demolition at this time. There are general repairs necessary to ensure that the units are competitive and desirable to the eligible voucher participants. The current plan would be to convert these units to HCV and assign Tenant Protection Vouchers to the current income eligible residents.

The impact of the conversion of all 174 Public Housing units to the Housing Choice Voucher program will be additional units available to HCV program. The location of the units will not change under this plan. This conversion will not negatively impact the agency, community or HASA residents but will help both the Housing Authority and the families we serve.

### **Future Use of the Property:**

The future use of these 144 buildings, containing 174 units will be to continue to operate as rental property and to provide decent, safe and affordable housing as additional units under the Housing Choice Voucher program. This disposition will principally benefit the residents, the Housing Authority and the community. The future use of the property will be similar to the current use, with a change in the funding source.

### **Resident Participation:**

The Section 22 conversion plan for the Housing Authority was developed with resident participation per 24 CFR 972.227. The Housing Authority of San Angelo held a public meeting, resident consultations as well as a Resident Advisory Board meeting to discuss the future plans and strategies in store for HASA. This plan informed and framed the development of strategies and projects included in the HASA HUD approved five-year plan and serves as the guiding document for the Housing Authority overall relocation efforts during the implementation of this housing strategy. Included below are the meetings held by HASA. This Relocation Plan complies with the Housing Authority's Administrative Plan and Admissions and Continued Occupancy Plan (ACOP).

- Group Meeting: 10/22/2019 @ 2:00 pm
- Group Meeting: 12/17/2019 @ 4:00 pm
- Group Meeting: 2/13/2020 @ 4:00 pm
- Individual Meetings: Beginning 2/13/2020
- Resident Advisory Board Meeting: 12/11/2019 @ 1:30 pm
- Resident Advisory Board Meeting: 02/26/2020 @ 1:30 pm
- Group Meeting: 04/23/2020 @ 2:00 pm
- Virtual Group Meeting with San Antonio HUD field office presence: 11/30/2020 @ 2:00 P.M

There was no comments or feedback provided from residents and therefore no documented HASA response.

The Housing Authority plans to apply for Tenant Protection Vouchers (TPV) once the Voluntary Conversion plan is approved and general repairs needed in the 174 units have been completed. All residents have been advised in the Relocation Plan and in the multiple public meetings held that



they will be given a ninety-day notice at the time of conversion. It is anticipated based on the internal survey conducted that the majority of the residents do not plan to relocate but to stay in their current unit and accept an TPV.

### Summary of the Relocation Plan and Time Table (Full plan attached):

The Housing Authority has created a relocation plan that was made available to all HASA residents. This plan outlines the allowances that will be provided to those that choose to relocate.

There are no extensive demolition or remodeling plans at this time, general upgrades and repairs will be made to these units while occupied. It is the Housing Authorities intent to expend any remaining reserves on the general repairs and curb appeal to ensure that the 174 converted units will be competitive in the market and provide decent, safe and sanitary affordable housing to our community.

The HASA will provide relocation counseling and advisory services to all residents. The HASA is not requiring any eligible resident to vacate their unit; however, the HASA is prepared to provide relocation assistance to all eligible residents who choose to relocate. The HASA staff will meet with each resident individually to determine needs and create individual relocation plans. Staff will assist each family as needed/requested by the family, until relocation is complete. Reasonable accommodations will be considered for families requesting and eligible for these services.

The HASA will allow families that are ineligible for the HCV program to remain in their unit, without a voucher, paying rent at 80% of the FMR. The HASA will provide relocation counseling and advisory services to these residents. The HASA is not requiring any ineligible resident to vacate their unit; however, the HASA is prepared to provide relocation assistance to all ineligible residents who do choose to relocate during this conversion. The HASA staff will meet with each resident individually to determine needs and create individual relocation plans. Staff will assist each family as needed/requested by the family, until relocation is complete.

2021	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
San Angelo FMR	\$762	\$980	\$1,297	\$1,572
80%	\$610	\$787	\$1,038	\$1,258

For eligible and ineligible families who choose to relocate, the HASA has set a maximum stipend/reimbursement according to bedroom size for verifiable expenditures to put towards the cost of moving expenses, including advisory services, as listed below. The HASA will either pay the vendor directly, with proof of invoice, or will reimburse the resident directly, with proof of receipt. Eligible expenses: Moving Truck/Movers, Packing Supplies, Utility Transfer Fees, etc.

Bedroom Size	Maximum Reimbursement
1 Bedroom	\$650
2 Bedroom	\$725
3 Bedroom	\$800
4 Bedroom	\$875

Eligible families who remain in their current unit with their tenant-based voucher, ineligible families who remain in their current unit at 80% of the FMR, and families that remain in their



current unit past the agreed upon date without executing a proper lease, are ineligible for tenant relocation payments.

The HASA intends to use Operating Funds for relocation and moving expenses. If actual expenses are more than the maximum payment, the resident is responsible for the difference.

The HASA intends to request a maximum of 174 relocation TPVs. Eligible residents will be offered a choice of: Using TPV in current unit or using it to relocate.

In addition to the tenant relocation payment, the HASA will provide a list of all known participating HCV Landlords in the San Angelo area. With the permission of the resident, HASA can also provide references to prospective landlords based on the tenant's rental and payment histories. HASA staff may also assist with arranging appointments with prospective landlords.

The HASA has set priority procedures that outline which households receive first choice of available housing options, thus determining the timing of each families move. This will give seniors and disabled residents first choice, followed by families with children in public schools. School placement for children attending charter schools will not be impacted by relocation because the students' address of record does not determine school placement.

Any family that moves into the development after submission of the conversion plan to HUD may be eligible for relocation assistance, unless the HASA issues a written move-in notice to the family prior to leasing and occupancy of the unit advising the family of the development's possible conversion, the impact of the conversion on the family, and that the family will not be eligible for relocation assistance.

Prior to relocation, residents may transfer to other HASA developments for reasons unrelated to relocation. These transfers could be at the request of the resident or by HASA in accordance with the Admissions and Continuing Occupancy Policy (ACOP). Transfers or voluntary move-outs for reasons not related to the conversion of the sites does not cause someone to become a "Displaced Person," and will not result in eligibility for relocation benefits. The HASA will document the cause of a resident move, as required under the ACOP, when it is not subject to the relocation plan.

Families evicted for just cause from one of these 174 units prior to the conversion will no longer be entitled to relocation assistance. The household's eligibility for relocation assistance will not be a factor in a decision to pursue eviction proceedings. Residents shall have access to the appeals and grievance processes regarding evictions as detailed in HASA's ACOP.

Occupants residing unlawfully in one of these 174 units are not eligible for relocation benefits and will be issued a written notice informing them of their ineligibility. Such residents will have the right to appeal this determination. The HASA will follow the ACOP and lease for addressing unauthorized residents with the household.

Notifications to residents regarding relocation will be posted at the office, on the HASA website, and mailed to each unit in order to inform the residents of the plans to relocate residents due to the pending conversion. The notifications will announce the official start of the relocation process and the availability of advisory services.

A ninety (90) day notice will be given to households, as permitted under Section 22 regulations. This notice informs the residents of their options and the relocation services offered for those who



choose to move (reimbursement of moving expenses, inspection of current unit, availability of advisory services, and need to relocate at the termination of the 90-day period). Families who choose to move will have the right to remain in the unit for a period of 90-days from the date of receipt while they search with their TPV. Families who choose to stay will need to execute a new lease with the HASA by the end of the 90-day period.

During the last 30 days of the 90-day period, families who remain at their current units and have not executed a new lease with the HASA will receive a final notice. This notice informs residents that they are required to move from their unit within 30 days from the date of the notice OR sign a lease with the HASA and provides the particulars for the move including their housing options. The Priority Policy will apply as well as the first-come-first-serve procedure.

Each household will be informed in writing via a notice of their right to receive a TPV. The notice will include information on the resident qualifications for a voucher, including criminal, credit and background checks, and possible challenges of finding a suitable affordable unit in San Angelo. Where HCV assistance is being used for relocation, the family will be provided with the vouchers at least 90 days before displacement

Each household will be informed of their right to waive the 90-day notice and offered a 90-day Voluntary Waiver Notice form that states the resident understands that the HASA will offer a comparable dwelling unit within the HASA portfolio. When the unit is ready and offered to the resident during the 90-day period, the resident may sign a form waiving both a 90-day and 30-day notice period and expect the unit to initiate the move. The form will be added to the household's relocation file.

Relocation services for households will be provided by HASA staff.

Housing Choice Voucher program staff, including Housing Counselors and Certification Specialists, will be responsible for the issuance of TPVs and for supporting resident education about successfully leasing in the private market.

Advisory support services will include:

- Identifying the needs and preferences of residents, using surveys, interviews with open ended questions, and checklists; and
- Providing additional opportunities to discuss relocation housing options. Every resident will have at least 90 days from the initial counseling session to determine which housing or benefit option they prefer; unless they choose to waive the 90-day period and either stay using their TPV or move prior to the end of the period. Residents may change their preference after the initial selection; and
- Informing residents about available relocation assistance; and
- Discussing with the household how each relocation housing option might meet their stated needs; and Informing residents about the Relocation Plan's appeal process; and
- Offering referrals to services or other assistance the household may need, including assistance with services such as completing an application for benefits or scheduling appointments; and
- Providing current and ongoing listings of comparable units for the residential relocations; and



• Providing mobility counseling for relocating residents who are issued a TPV to assure, to the extent possible, that they have full information about their relocation choices in high-opportunity areas, if they qualify for the program; and supplying information on other federal, state, and local programs that offer assistance.

Some residents will have had little or no experiences as voucher holders and may be unfamiliar with renting in the private sector. The HCV Program will make available staff that supports voucher holders in successfully finding housing. The relocation staff will work in collaboration with the HCV Program staff to ensure resident success in using a voucher. Residents will receive housing search assistance to help them find appropriate housing using their voucher. In addition, "tenant briefing" classes will be offered to eligible residents so they can adequately assess their household's capacity to succeed in the voucher program. These classes address impediments related to lack of understanding or lack of experience with the private housing market and working with private landlords.

The HASA will seek resources within the community. If residents qualify for a voucher, they will be advised of housing opportunities in HASA's jurisdiction and in neighborhoods that they may not be familiar with and have low concentrations of poverty and minorities. Every reasonable effort will be made to encourage residents to explore alternative housing choices.

# Summary of Comparable Housing Resources:

Residents will be offered a Tenant Protection Voucher (TPV), which they may use in their current unit or to search for a unit in the private market. The HCV team will ensure that the units in the private market are comparable and meet the HQS inspection standards. In addition to the tenant relocation stipends, the HASA will provide a list of all known participating HCV Landlords in the Sam Angelo area. With the permission of the resident, HASA can also

provide references to prospective landlords based on the tenant's rental and payment histories. HASA staff may also assist with arranging appointments with prospective landlords.

The HCV Program will make available staff that supports voucher holders in successfully finding housing. The relocation staff will work in collaboration with the HCV Program staff to ensure resident success in using a voucher. Residents will receive housing search assistance to help them find appropriate housing using their voucher. In addition, "tenant briefing" classes will be offered to eligible residents so they can adequately assess their household's capacity to succeed in the voucher program. These classes address impediments related to lack of understanding or lack of experience with the private housing market and working with private landlords.

The HASA will seek resources within the community. If residents qualify for a voucher, they will be advised of housing opportunities in IIASA's jurisdiction and in neighborhoods that they may not be familiar with and have low concentrations of poverty and minorities. Every reasonable effort will be made to encourage residents to explore alternative housing choices.

Other comparable housing resources included but is not limited to the following:

• Offering referrals to services or other assistance the household may need, including assistance with services such as completing an application for benefits or scheduling appointments; and

• Providing current and ongoing listings of comparable units for the residential relocations; and



• Providing mobility counseling for relocating residents who are issued a TPV to assure, to the extent possible, that they have full information about their relocation choices in high opportunity areas, if they qualify for the program; and

• Housing services from local non-profits; and

• Supplying information on other federal, state, and local programs that offer assistance.

# **Conclusion:**

If approved the Housing Authority will convert the 174 public housing units to the Housing Choice Voucher program under the Streamlined Voluntary Conversion application and in accordance with the federal guidelines provided by Housing and Urban Development. Once approved HASA will apply for Tenant Protection Vouchers for the current PH residents. This plan will not include any demolition and will not require any relocation but will allow relocation for residents that chose to do so.